

SAN GABRIEL VALLEY WATER COMPANY

**UTILITY SUPPLIER
DIVERSITY PROGRAM**

2016 Annual Report | 2017 Plan

G.O. #156 Section		Page Number
	Annual Report	
<hr/>		
9.1.1	Description of WMDVLGBTBE Program Activities During the Previous Calendar Year	3
9.1.2	WMDVLGBTBE Annual Results by Ethnicity	5
9.1.2	WMDVLGBTBE Direct Procurement by Product and Service Categories	6
9.1.2	WMDVLGBTBE Subcontractor Procurement by Product and Service Categories	7
9.1.2	WMDVLGBTBE Procurement by Standard Industrial Categories	8
9.1.2	Number of WMDVLGBTBE Suppliers and Revenue Reported to the Clearinghouse	9
9.1.2	Description of Number of WMDVLGBTBE Suppliers with CA Majority Workforce	10
9.1.3	WMDVLGBTBE Program Expenses	10
9.1.4	Description of Progress in Meeting or Exceeding Set Goals	10
9.1.4	WMDVLGBTBE Results and Goals	11
9.1.5	Description of Prime Contractor Utilization of WMDVLGBTBE Subcontractors	11
9.1.5	Summary of Prime Contractor Utilization of WMDVLGBTBE Subcontractors	12
9.1.6	A List of WMDVLGBTBE Complaints Received and Current Status	13
9.1.7	Description of Efforts to Recruit WMDVLGBTBE Suppliers in Low Utilization Categories	13
	Annual Plan	
<hr/>		
10.1.1	WMDVLGBTBE Annual SHORT, MID, AND LONG-TERM Goals	16
10.1.2	Description of WMDVLGBTBE Planned Program Activities for the Next Calendar Year	17
10.1.3	Plans for Recruiting WMDVLGBTBE Suppliers in Low Utilization Areas	17
10.1.4	Plans for Recruiting WMDVLGBTBE Suppliers Where Unavailable	18
10.1.5	Plans for Encouraging Prime Contractors to Subcontract WMDVLGBTBE Suppliers	18
10.1.6	Plans for Complying with WMDVLGBTBE Program Guidelines	18

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 9.1.1
Description of WMDVLGBTBE Program Activities During the Pervious Calendar Year		

Internal Program Activities

Continued Work on Improving Internal Supplier Diversity Data Processing

Several tasks to better manage vendor profiles and purchasing data have begun to move forward. One enhancement was a program to compare our vendor list to the Clearinghouse database in search of possible matches. This process uncovered eight (8) DBEs not previously identified as such.

Conducted Outreach to Prime Contractors

San Gabriel conducted one-on-one meetings with our primary non-diverse construction contractors to emphasize their role in helping us meet the goals of GO 156. Procurement documents have been modified to include our commitment to Supplier Diversity and to encourage prime contractors to sub-contract work done on our behalf to WMDVLGBTBEs.

Finalized a Supplier Diversity Program Strategic Plan

San Gabriel finalized its Utility Supplier Diversity Program Strategic Plan. This plan details strategies to implement an outreach program to inform and recruit WMDVLGBTBEs for inclusion in its contracting and procurement opportunities. It also includes an outline for a DBE sustainability plan and a 2nd tier program.

Capacity Building and Technical Assistance Program

San Gabriel launched its first CB&TA Program in 2016. The program consisted of a comprehensive schedule of events. Vobecky Enterprises, Inc. was the recipient of our program. Vobecky principals and staff met with all San Gabriel’s departments in an effort to introduce them to San Gabriel’s staff and processes and to begin to foster a mutually beneficial relationship. Vobecky provides a wide range of services from general building construction to construction management. A goal is to introduce them to underground utility construction.

Success Stories

After attending many outreach events and meetings with San Gabriel’s staff along with Supplier Diversity Coordinator, Jackie Glover, Hal Hays Construction followed San Gabriel’s road to becoming a supplier. Hal Hayes Construction, Inc. (HHCI), an award-winning general contractor, design builder, and civil construction firm has performed an increasing amount of work for San Gabriel. Kris Olsen, San Gabriel’s Chief Engineer states “We are progressing toward a successful working relationship with Hal Hays. The company has been responsive to our



Mr. Hays received Contractor of the year award from MBDA.

concerns regarding schedule, budgeting and manpower and to our concerns regarding the project schedule. HHCI has also been proactive in communicating field issues during construction, and communicates timely RFI's to San Gabriel's Project Manager and Field Engineer. We worked with Hal Hays to allocate sufficient manpower for the timely completion of remaining work at Plant No. 11. We are also working with Hal Hays to coordinate construction of improvements to be installed at the same location". Today the HHCI team is providing work in a variety of San Gabriel sites, requiring many work areas, including street improvements, irrigation, landscaping, storm drainage, site improvements, and earthwork, to name a few examples. "The HHCI team always stands ready to meet the varying needs of San Gabriel Valley Water Company", Elizabeth Cabral, Vice President Marketing & Corporate Development. This relationship is proving to be highly beneficial for San Gabriel.

San Gabriel awarded the first project to Vobecky for the construction of the Plant B24 Block Wall Modifications. At a preconstruction meeting, previously unknown field conditions were discovered and Vobecky worked closely with San Gabriel to find a solution and avoid the need for a change order. We are currently working with Vobecky to complete the project. San Gabriel has included Vobecky on its bid list and has bid out several projects to Vobecky. This relationship is also proving highly beneficial for San Gabriel.

External Program Activities

Collaboration with the California Water Association

San Gabriel continued its collaborative work through CWA to bring procurement and growth opportunities to women, minority, disabled veterans and LGBT businesses. Those plans included a Capacity Building and Technical Assistance Program, and a Meet the Primes event. As a member of CWA, San Gabriel continued its involvement with and support of CBO's and Chambers of Commerce through memberships and participation in their outreach events. Additionally, our Utility Supplier Diversity Program Coordinator, Jackie Glover, chairs the CWA USDP Committee and as such, San Gabriel has been the face of the industry for the past year.

In October, San Gabriel, in conjunction with CWA, sponsored a Meet the Primes event. The primary intent was to educate our prime contractors in ways to assist us in meeting program goals, and secondly to encourage prime contractors to engage WMDVLGBTBEs.



			2016			
			Direct	Sub	Total \$	%
1	Minority Male	Asian Pacific American	295,918.00		295,918.00	0.73%
2		African American	30,000.00	34,057.50	64,057.50	0.16%
3		Hispanic American	1,511,644.00		1,511,644.00	3.75%
4		Native American	143,788.00		143,788.00	0.36%
5		Total Minority Male	\$ 1,981,350.00	\$ 34,057.50	\$2,015,407.50	5.00%
6	Minority Female	Asian Pacific American	88,818.00		88,818.00	0.22%
7		African American	-		-	0.00%
8		Hispanic American	97,100.00		97,100.00	0.24%
9		Native American	-		-	0.00%
10		Total Minority Female	\$ 185,918.00	\$ -	\$ 185,918.00	0.46%
11	Total Minority Business Enterprise (MBE)		\$ 2,167,268.00	\$ 34,057.50	\$2,201,325.50	5.46%
12	Women Business Enterprise (WBE)		\$ 1,729,725.00	\$ 50,201.88	\$1,779,926.88	4.41%
13	Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)		\$ 982,760.00	\$ -	\$ 982,760.00	2.44%
14	Disabled Veteran Business Enterprise (DVBE)		\$ 27,558.00	\$ -	\$ 27,558.00	0.07%
15	Other 8(a)*		\$ -	\$ 3,994.00	\$ 3,994.00	0.01%
16	Total WMDVLGBTBE		\$ 4,907,311.00	\$ 88,253.38	\$ 4,995,564.38	12.38%
17	Net Procurement**		\$ 40,339,630			

NOTE: *FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
 **NET PROCUREMENT INCLUDES PURCHASE ORDER, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
 Direct – DIRECT PROCUREMENT
 Sub – SUBCONTRACTOR PROCUREMENT
 % - PERCENTAGE OF NET PROCUREMENT

WMDVLGBTBE Direct Procurement by Product and Service Categories

				Products		Services		Total	
				\$	%	\$	%	\$	%
1	Minority Male	Asian Pacific American	Direct	233,238.14	0.58%	62,680.60	0.16%	295,918.74	0.74%
2		African American	Direct	0	0.00%	30,000.00	0.07%	30,000.00	0.07%
3		Hispanic American	Direct	121,944.17	0.30%	1,473,110.94	3.65%	1,595,055.11	3.95%
4		Native American	Direct	0	0.00%	143,788.92	0.36%	143,788.92	0.36%
5		Total Minority Male	Direct	\$ 355,182.31	0.88%	\$ 1,709,580.46	4.24%	\$ 2,064,762.77	5.12%
6	Minority Female	Asian Pacific American	Direct	82,728.89	0.21%	6,089.85	0.02%	88,818.74	0.22%
7		African American	Direct		0.00%		0.00%		0%
8		Hispanic American	Direct		0.00%	13,690.81	0.03%	13,690.81	0.03%
9		Native American	Direct		0.00%		0.00%		0%
10		Total Minority Female	Direct	\$ 82,728.89	0.21%	\$ 19,780.66	0.05%	\$ 102,509.55	0.25%
11	Total Minority Business Enterprises (MBE)		Direct	\$ 437,911.20	1.09%	\$ 1,729,361.12	4.29%	\$ 2,167,272.32	5.37%
12	Women Business Enterprises (WBE)		Direct	\$ 613,097.40	1.52%	1,116,627.78	2.77%	1,729,725.18	4.29%
13	Lesbian, Gay, Bisexual, Transgender Business Enterprises (LGBTBE)		Direct	\$ -	0.00%	\$ 982,760.41	2.44%	\$ 982,760.41	2.44%
14	Disabled Veteran Business Enterprise (DVBE)		Direct	\$ -	0.00%	\$ 27,558.46	0.07%	\$ 27,558.46	0.07%
15	Other (8a)*		Direct	\$ -	0.00%		0.00%	\$ -	0.00%
16	TOTAL WMDVLGBTBE		Direct	\$1,051,008.60	2.61%	\$ 3,856,307.77	9.56%	\$ 4,907,316.37	12.17%
17	Total Product Procurement			\$ 12,945,732.61					
18	Total Service Procurement			\$ 27,393,897.88					
19	Net Procurement**			\$ 40,339,630					
20	Total Number of WMDVLGBTBEs that Received Direct			55					

NOTE: *FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
 **NET PROCUREMENT INCLUDES PURCHASE ORDER, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
 Direct – DIRECT PROCUREMENT
 Sub – SUBCONTRACTOR PROCUREMENT
 % - PERCENTAGE OF NET PROCUREMENT

WMDVLGBTBE Subcontractor Procurement by Product and Service Categories

				Products		Services		Total	
				\$	%	\$	%	\$	%
1	Minority Male	Asian Pacific American	Sub		0%		0%		0%
2		African American	Sub		0%	34,057.50	0.08%	34,057.50	0.08%
3		Hispanic American	Sub		0%		0%		0%
4		Native American	Sub		0%		0%		0%
5		Total Minority Male	Sub	\$ -	0%	\$ 34,057.50	0%	\$ 34,057.50	0.08%
6	Minority Female	Asian Pacific American	Sub		0%		0%		0%
7		African American	Sub		0%		0%		0%
8		Hispanic American	Sub		0%		0%		0%
9		Native American	Sub		0%		0%		0%
10		Total Minority Female	Sub	\$ -	0%	\$ -	0%	\$ -	0%
11	Total Minority Business Enterprises (MBE)		Sub	0		\$ 34,057.50		\$ 34,057.50	0.08%
12	Women Business Enterprises (WBE)		Sub	\$ 20,987.00	0.05%	\$ 29,214.88	0.07%	\$ 50,201.88	0.12%
13	Lesbian, Gay, Bisexual, Transgender Business		Sub						
14	Disabled Veteran Business Enterprises (DVBE)		Sub						
15	Other (8a)*		Sub			\$ 3,994.00	0.01%	\$ 3,994.00	0.01%
16	TOTAL WMDVLGBTBE		Sub	\$ 20,987.00	\$ 0.00	\$ 67,266.38	\$ 0.00	\$ 88,253.38	0.21%
17	Total Product			\$ 12,945,732.61					
18	Total Service			\$ 27,393,897.88					
19	Net Procurement**			\$ 40,339,630					

NOTE: *FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
**NET PROCUREMENT INCLUDES PURCHASE ORDER, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
Direct – DIRECT PROCUREMENT
Sub – SUBCONTRACTOR PROCUREMENT
% - PERCENTAGE OF NET PROCUREMENT

WMDVLGBTBE Procurement by Standard Industrial Categories

SIC Category	Asian Pacific American		African American		Hispanic American		Native American		Total Minority Business (MBE)	Women Business Enterprises (WBE)	Lesbian, Gay, Bisexual, Transgender Business Enterprises (LGBTBE)	Disabled Veterans Business Enterprises (DVBE)	Other 8(a)**	TOTAL WMDVLGBTBE	Total Dollars	
	Male	Female	Male	Female	Male	Female	Male	Female								
15	\$								0					-	2,788,403.58	
	%								0					-	6.91	
16	\$						143,788.92		143788.92		982,760.41			1,126,549.33	1,582,563.83	
	%						0.36		0.36		2.44			2.80	3.93	
17	\$				5,722.18				5722.18			27,558.46		33,280.64	8,496,050.73	
	%				0.01				0.01			0.07		0.08	21.06	
25	\$	10,994.67							10994.67					10,994.67	10,994.67	
	%	0.03							0.03					0.03	0.03	
28	\$			4811.85					4811.85					4,811.85	14,012.23	
	%			0.01					0.01					0.01	0.03	
29	\$								0					-	14,612.44	
	%								0					-	0.04	
32	\$					11826.5			11826.5					11,826.50	367,419.74	
	%					0.03			0.03					0.03	0.91	
34	\$					2920			2920					2,920.00	32,620.25	
	%					0.01			0.01					0.01	0.08	
35	\$								0					-	1,138,574.92	
	%								0					-	2.82	
36	\$								0					-	259,944.10	
	%								0					-	0.64	
37	\$								0					-	1,245.46	
	%								0					-	-	
38	\$								0					-	108,189.77	
	%								0					-	0.27	
39	\$	216,088.00							216088					216,088.00	1,625,422.66	
	%	0.54							0.54					0.54	4.03	
46	\$								0					-	2,199,716.67	
	%								0					-	5.45	
48	\$								0					-	150,865.61	
	%								0					-	0.37	
50	\$								0					-	14,451.26	
	%								0					-	0.04	
51	\$								0	62,431.66				62,431.66	67,094.16	
	%								0	0.15				0.15	0.16	
52	\$								0	22,318.76				22,318.76	180,662.19	
	%								0	0.06				0.06	0.45	
54	\$								0					-	35,597.90	
	%								0					-	0.09	
55	\$								0	388,955.99				388,955.99	619,943.64	
	%								0	0.96				0.96	1.53	
57	\$								0					-	3,584.80	
	%								0					-	0.01	
58	\$								0					-	405.18	
	%								0					-	-	
59	\$	6,155.47				112,612.18			118767.65	139,390.99				258,158.64	4,368,327.73	
	%	0.02				0.28			0.3	0.35				0.65	10.83	
60	\$								0					-	80,059.02	
	%								0					-	0.20	
63	\$								0					-	3,055,395.98	
	%								0					-	7.57	
64	\$								0					-	902,391.86	
	%								0					-	2.24	
65	\$								0					-	200.00	
	%								0					-	-	
67	\$								0					-	5,075.00	
	%								0					-	0.01	
73	\$	32,389.16	1,278.00	30,000.00		756,952.69	6,561.65		827181.5	1,079,816.20				1,906,997.70	3,697,622.65	
	%	0.08	0.00	0.07		1.88	0.02		2.05	2.68				4.73	9.17	
75	\$					1,581.20	79,322.89		80904.09					80,904.09	595,179.65	
	%						0.2		0.2					0.20	1.47	
76	\$								11,217.16					11,217.16	155,438.69	
	%								0.03					0.03	0.39	
79	\$								0					-	61,253.26	
	%								0					-	0.15	
80	\$								0					-	2,742,518.50	
	%								0					-	6.80	
81	\$								0					-	402,623.59	
	%								0					-	1.00	
82	\$								0					-	13,224.00	
	%								0					-	0.03	
83	\$								0					-	200.00	
	%								0					-	-	
87	\$	3,625.00				84,922.00			88547	7,813.77				96,360.77	514,593.81	
	%	0.01				0.21			0.22	0.02				0.24	1.28	
89	\$	26666.44	82728.89			535107.47			644502.8	28997.81				673,500.61	4,033,150.91	
	%	0.07	0.21			1.33			1.61	0.07				1.68	10.01	
TOTAL	\$	295,918.74	88,818.74	30,000.00	\$ -	1,511,644.22	85,884.54	\$ 143,788.92	\$ 11,217.16	\$ 2,167,272.32	\$ 1,729,725.18	\$ 982,760.41	\$ 27,558.46	\$ -	\$ 4,907,316.37	\$ 40,339,630.49
TOTAL	%	0.75	0.22	0.07	-	3.75	0.22	0.36	0.03	5.40	4.29	2.44	0.07	-	12.20	100.00

Total Product Procurement \$12,945,732.61
Total Service Procurement \$27,393,897.88

Net Procurement* \$40,339,630.00**

NOTE: *FIRMS WITH MULTI MINORITY OWNERSHIP STATUS
 **FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
 ***NET PROCUREMENT INCLUDES PURCHASE ORDERS, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
 TOTAL DOLLARS – TOTAL PROCUREMENT DOLLARS AMOUNT IN SPECIFIC SIC CATEGORY
 % - PERCENTAGE OF TOTAL DOLLARS

San Gabriel Valley Water Company	2016 Report	G.O. #156 Section 9.1.2 (D.11-05-019 & D.06-11-028)
Number of WMDVLGBTBE Suppliers and Revenue Report to the Clearinghouse		

	Data on Number of Suppliers												
	Revenue Reported to CHS						Utility-Specific 2016 Summary						
	# WMDVLGBTBEs	MBE	WBE	LGBTBE	DVBE	Other 8(a)*	Grand Total	MBE	WBE	LGBTBE	DVBE	Other 8(a)*	Grand Total
Under \$1 million or Unknown		17	8		2		27	17	8		2		27
Under \$5 million		9	0				9	9	0				9
Under \$10 million		2	5				7	3	5				8
Above \$10 million		7	4	1			12	6	4	1			11
TOTAL		35	17	1	2	0	55	35	17	1	2	0	55
	Revenue and Payment Data												
	Revenue Reported to CHS						Utility-Specific 2016 Summary						
	# WMDVLGBTBEs	MBE	WBE	LGBTBE	DVBE	Other 8(a)*	Grand Total	MBE	WBE	LGBTBE	DVBE	Other 8(a)*	Grand Total
Under \$1 million or Unknown	\$ 94,768,005.00	\$ 205,029,998.00	\$ -	\$ -	\$ -	\$ 299,798,003.00	\$ 429,959.45	\$1,549,668.16		\$ 27,558.46			\$2,007,136.07
Under \$5 million	\$ 21,390,336.00	\$ -	\$ -	\$ -	\$ -	\$ 21,390,336.00	\$ 524,756.47	\$ -					\$ 524,756.47
Under \$10 million	\$2,458,450,861.00	\$ 28,151,317.00	\$ -	\$ -	\$ -	\$2,486,602,178.00	\$ 676,935.27	\$ 227,159.16					\$ 904,094.43
Above \$10 million		\$ 2,114,071,929.00	\$ 12,000,000.00	\$ -	\$ -	\$ 2,126,071,929.00	\$ 452,205.24	\$ 36,308.75	\$ 982,760.41				\$1,471,274.40
\$ 4,907,311.37	\$2,574,609,202.00	\$ 2,347,253,244.00	\$12,000,000.00	\$ -	\$ -	\$4,933,862,446.00	\$2,083,856.43	\$1,813,136.07	\$ 982,760.41	\$ 27,558.46	\$ -		\$4,907,311.37

NOTE: * FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
 CHS: SUPPLIER CLEARINGHOUSE

San Gabriel Valley Water Company	2016 Report	G.O. #156 Section 9.1.2
Description of WMDVLGBTBEs with CA Majority Workforce		

This information for 2016 is not readily accessible. Plans will be made going forward to ascertain this information for 2017.

San Gabriel Valley Water Company	2016 Report	G.O. #156 Section 9.1.3
WMDVLGBTBEs Program Expenses		

Expenses Category	2016
Wages	\$79,302.55
Other Employee Expenses	\$ 9,609.76
Program Expenses	\$ 12,768.10
Reporting Expenses	0
Training	0
Consultants	\$ 926.00
Other (DVBA Sponsorship + Shipping Expense)	\$ 2,075.68
TOTAL	\$104,682.09

San Gabriel Valley Water Company	2016 Report	G.O. #156 Section 9.1.4
Description of Progress in Meeting or Exceeding Set Goals		

Our procurement with WMDVLGBTBEs in 2016 totaled \$4,907,311 in direct spend, compared to \$6,178,561 in 2015. This is in part related to our overall spend decrease from \$45,305,101 in 2015 to \$40,339,630 in 2016. We also are pleased to report \$88,253 in 2nd tier spend.

San Gabriel Valley Water Company	2016 Report	G.O. #156 Section 9.1.4
WMDVLGBTBE Results and Goals		

Category	2016 Results	2016 Goals
Minority Men	5.00%	
Minority Women	0.46%	
Minority Business Enterprise (MBE)	5.46%	15%
Women Business Enterprise (WBE)	4.41%	5%
Lesbian, Gay, Bisexual, Transgender Business Enterprises (LGBTBE)	2.44%	
Disabled Veteran Business (DVBE)	0.07%	1.5%
Other (8a)	0.01%	
TOTAL WMDVLGBTBE	12.38%	21.5%

% - PERCENTAGE OF NET PROCUREMENT

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 9.1.5
Description of Prime Contractor Utilization of WMDVLGBTBE Subcontractors		

San Gabriel’s prime contractors utilized WMDVLGBTBE for both products and services; from trucking to pipe fabrication and materials to engineering services. Several of our prime contractors attended CWA’s Meet the Primes Event in October. Our purchasing staff interviewed potential vendors on behalf of a prime who was unable to attend.

Our prime contractors recognize that their participation in our 2nd tier program adds value to the supplier/customer relationship and are committed to assisting us meet our program goals.

San Gabriel Valley Water Company	2016 Report	G.O. #156 Section 9.1.5
Summary of Prime Contractor Utilization of WMDVLGBTBE Subcontractors		

	Minority Male	Minority Female	Minority Business Enterprise (MBE)	Women Business Enterprise (WBE)	Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)	Disabled Veterans Business Enterprises (DVBE)	Other 8(a)*	TOTAL WMDVLGBTBE
Direct \$	1,981,350.00	185,918.00	2,167,268.00	1,729,725.00	982,760.00	27,558.00	-	\$ 4,907,311.00
Subcontracting \$	34,057.50	-	34,057.50	50,201.88	-	-	3,994.00	\$ 88,253.38
Total \$	\$ 2,015,407.50	\$ 185,918.00	\$ 2,201,325.50	\$ 1,779,926.88	\$ 982,760.00	\$27,558.00	\$ 3,994.00	\$ 4,995,564
Direct %	4.91%	0.46%	5.37%	4.29%	2.44%	0.07%	0.00%	12.16%
Subcontracting %	0.08%	0.00%	0.08%	0.12%	0.00%	0.00%	0.01%	0.22%
Total %	5.00%	0.46%	5.46%	4.41%	2.44%	0.07%	0.01%	12.38%
Net Procurement**	\$ 40,339,630							

NOTE: *FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
 ** NET PROCUREMENT INCLUDES PURCHASE ORDERS, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
 % - PERCENTAGE OF NET PROCUREMENT
 DIRECT – DIRECT PROCUREMENT
 Sub – SUBCONTRACTOR PROCUREMENT

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 9.1.6
A List of WMDVLGBTBE Complaints Received and Current Status		

San Gabriel received no complaints and none were filed in 2016 relative to its USDP.

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 9.1.7
Description of Efforts to Recruit WMDVLGBTBE Suppliers in Low Utilization Categories		

Legal

San Gabriel utilizes in-house General Counsel for most routine legal issues. The company’s General Counsel is aware of the goal to seek to increase use of WMDVLGBTBEs. We have, in fact, identified a minority law firm that we may use for some future matters.

Finance

San Gabriel utilizes the DBE accounting firm, Vasquez & Company, to provide audit and tax services including tax return preparation and advisory services.

Highly Technical

San Gabriel’s primary water quality testing laboratory is Weck Labs, a DBE. San Gabriel spent \$531,319.85 with Weck in 2016. San Gabriel also utilized DBE’s to provide studies and reports dealing with highly technical water resource planning, environmental compliance issues, and general civil engineering.

IT product acquisition is another area where San Gabriel utilizes Zones, a minority owned business.

2017 ANNUAL PLAN

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 10.1.1
WMDVLGBTBE Annual SHORT, MID, LONG-TERM Goals by Product and Service Category		

Products	Short-Term 2017					Mid-Term 2018					Long-Term 2019				
	Minority Business Enterprise (MBE)	Women Business Enterprise (WBE)	Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)	Disabled Veterans Business Enterprise (DVBE)	WMDVLGBTBE	Minority Business Enterprise (MBE)	Women Business Enterprise (WBE)	Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)	Disabled Veterans Business Enterprises (DVBE)	WMDVIGBTBE	Minority Business Enterprise (MBE)	Women Business Enterprise (WBE)	Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)	Disabled Veterans Business Enterprise (DVBE)	WMDVLGBTBE
25	0.08%				0.08%	0.08%				0.08%	0.08%			0.08%	
28	0.03%				0.03%	0.03%				0.03%	0.03%			0.03%	
32	0.08%				0.08%	0.08%				0.08%	0.08%			0.08%	
34	0.02%				0.02%	0.02%				0.02%	0.02%			0.02%	
39	1.49%				1.49%	1.49%				1.49%	1.49%			1.49%	
51		0.18%			0.18%		0.18%			0.18%		0.18%		0.18%	
52		0.07%			0.07%		0.07%			0.07%		0.07%		0.07%	
55		1.12%			1.12%		1.12%			1.12%		1.12%		1.12%	
59	0.82%	0.43%			1.25%	0.82%	0.43%			1.25%	0.82%	0.43%		1.25%	
Subtotal	2.53%	1.80%			4.33%	2.53%	1.80%			4.33%	2.53%	1.80%		4.33%	
Services	Short-Term 2017					Mid-Term 2018					Long-Term 2019				
	Minority Business Enterprise (MBE)	Women Business Enterprise (WBE)	Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)	Disabled Veterans Business Enterprise (DVBE)	WMDVLGBTBE	Minority Business Enterprise (MBE)	Women Business Enterprise (WBE)	Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)	Disabled Veterans Business Enterprise (DVBE)	WMDVIGBTBE	Minority Business Enterprise (MBE)	Women Business Enterprise (WBE)	Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)	Disabled Veterans Business Enterprise (DVBE)	WMDVLGBTBE
16	1.00%		2.38%		3.38%	1.00%		2.38%		3.38%	1.00%		2.38%	3.38%	
17	0.06%			1.50%	1.56%	0.06%			1.50%	1.56%	0.06%		1.50%	1.56%	
73	5.71%	2.70%			8.41%	5.71%	2.70%			8.41%	5.71%	2.70%		8.41%	
75	0.56%				0.56%	0.56%				0.56%	0.56%			0.56%	
76	0.08%				0.08%	0.08%				0.08%	0.08%			0.08%	
87	0.62%	0.41%			1.03%	0.62%	0.41%			1.03%	0.62%	0.41%		1.03%	
89	4.45%	0.09%			4.54%	4.45%	0.09%			4.54%	4.45%	0.09%		4.54%	
Subtotal	12.47%	3.20%	2.38%	1.50%	19.55%	12.47%	3.20%	2.38%	1.50%	19.55%	12.47%	3.20%	2.38%	19.55%	
TOTAL	15.00%	5.00%	2.38%	1.50%	23.88%	15.00%	5.00%	2.38%	1.50%	23.88%	15.00%	5.00%	2.38%	23.88%	

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 10.1.2
Description of WMDVLGBTBE Planned Program Activities for the Next Calendar Year		

Internal Activities

Continue work on improving internal supplier diversity data processing

Several programming projects are in the Data Processing Department’s queue that, when completed, will allow the company to better manage vendor profiles and purchasing data in order to enhance our supplier diversity efforts. These include a “user friendly” data entry screen to expedite vendor profile modifications.

External Activities

Collaboration with CWA

San Gabriel will continue its collaborative work through CWA to bring procurement and growth opportunities to women, minority, disabled veterans and LGBT businesses. Those plans include a Capacity Building and Technical Assistance Program, and a Meet the Primes event. As well, as a member of CWA, San Gabriel will continue its involvement with CBO’s and Chambers of Commerce through memberships and participation in their outreach events.

San Gabriel will seek to support certain advocacy groups in our local communities.

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 10.1.3
Plans for Recruiting WMDVLGBTBE Suppliers in Low Utilization Areas		

San Gabriel will continue to seek to identify and recruit WMDVLGBTBEs in areas where their utilization is low by supporting events targeted at these areas. Purchasers of these services will be reminded of the importance to attend these events and to make every reasonable effort to retain WMDVLGBTBEs when opportunities arise.

WMDVLGBTBEs that provide engineering consulting services may be considered as protégés in our Capacity Building and Technical Assistance Program in order to mentor them in the areas of highly specialized water issues studies and reporting.

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 10.1.4
Plans for Recruiting WMDVLGBTBE Suppliers Where Unavailable		

San Gabriel continues to seek out WMDVLGBTBE suppliers in all areas through attending outreach events, working with CBOs and identifying businesses on the Supplier Clearinghouse.

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 10.1.5
Plans for Encouraging Prime Contractors to Subcontract WMDVLGBTBE Suppliers		

San Gabriel, in connection with CWA, will sponsor a prime contractors meeting with the primary goal to continue to educate our prime contractors on ways to assist us in meeting program goals, and secondly to facilitate relationships between primes and DBEs.

San Gabriel Valley Water Company	2016 Report	G.O. #156 Sec. 10.1.6
Plans to Comply with WMDVLGBTBE Program Guidelines		

San Gabriel will take steps to continue implementation of its Supplier Diversity Strategic Plan. This plan details strategies to implement an outreach program to inform and recruit WMDVLGBTBEs for inclusion in its contracting and procurement opportunities. It also includes a DBE sustainability plan and a 2nd tier program.

Our objective is to achieve compliance with the WMDVLGBTBE Program guidelines established by the Commission as required by the California Public Utilities Code section 8283 (c).

#####

Report Created by
Jacqueline R. Glover
Utility Supplier Diversity Program Coordinator
March 1, 2017

