

CleanPowerSF

# SUPPLIER DIVERSITY

2021 ANNUAL REPORT • 2022 ANNUAL PLAN

MARCH 1, 2022



San Francisco  
Water  
Power  
Sewer

Services of the San Francisco  
Public Utilities Commission

CleanPowerSF

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# INTRODUCTION

CleanPowerSF is San Francisco's Community Choice Aggregation (CCA) program that began serving customers in 2016. Authorized under State law, the CCA program allows cities and counties to provide additional choice in the sources of energy generated and delivered to residents and businesses. Under the CleanPowerSF program, Pacific Gas and Electric Company (PG&E) continues to maintain the distribution network utilized by CleanPowerSF customers, respond to outages and collect payments, while CleanPowerSF offers San Franciscans an alternative for power generation that strives to meet the specific needs of San Francisco residents.

CleanPowerSF is operated by the San Francisco Public Utilities Commission (SFPUC), a department of the City and County of San Francisco (City or San Francisco). The SFPUC is overseen by a Commission, which consists of five members, nominated by the Mayor of San Francisco and approved by the Board of Supervisors. The Commission provides operational oversight in areas such as rates and charges for services, approval of contracts, and organizational policy. As a department of the SFPUC, CleanPowerSF is guided by and subject to the policies of the City as well as the SFPUC.

The third-largest municipal utility in California, the SFPUC has approximately 2,300 employees spanning eight California counties from San Francisco to Tuolumne County. SFPUC provides retail drinking water and wastewater services to the City of San Francisco, wholesale water to three Bay Area counties, hydroelectric and solar power to Hetch Hetchy electricity customers, as well as clean power to the residents and businesses of San Francisco through the CleanPowerSF program. SFPUC's mission is to provide our customers with high quality, efficient and reliable water, power, and sewer services in a manner that is inclusive of environmental and community interests, and that sustains the resources entrusted to our care.

San Francisco has long championed clean energy. Historically, San Francisco has been motivated by climate concerns to develop policies and programs that improve climate outcomes. SFPUC is the City department identified in City code that is responsible for managing energy supplies and provides electricity services through CleanPowerSF and Hetch Hetchy Power, San Francisco's publicly owned electric utility.

When it launched CleanPowerSF, the SFPUC adopted the following goals for the development and operation of the program:

1. Provide affordable and reliable service
2. Offer cleaner energy alternatives
3. Invest in local renewable projects and jobs and
4. Ensure long-term rate and financial stability

In addition, SFPUC has over a decade-long commitment to environmental justice to prevent, mitigate, and lessen disproportionate environmental impacts of its activities on communities in all SFPUC service areas, including CleanPowerSF, and to ensure that public benefits are shared across all communities. SFPUC was the first public utility in the nation to adopt Environmental Justice and Community Benefits policies which help guide our operations. SFPUC partners with service area residents and local leaders to build strong, sustainable and vibrant communities and is especially committed to working with communities in the neighborhoods most impacted by SFPUC operations.<sup>1</sup> SFPUC addresses its service area resident needs by focusing on the key areas that make every community healthy and safe: Workforce Development, Education, Arts, Environmental Justice & Land Use, Neighborhood Revitalization, and Small Business Opportunities.

This report and plan describes CleanPowerSF's procurement of goods and services from small, local and diverse business enterprises, including woman (WBE), minority (MBE), service-disabled veteran, and lesbian, gay, bisexual and transgender (LGBTBE) business enterprises (WMDVLGBTBE), in accordance with Senate Bill 255 (Bradford, 2019), which expanded the California Public Utilities Commission's (CPUC) supplier diversity reporting program to include CCAs. General Order 156 (GO 156) established Supplier Diversity program guidelines to promote utility recruitment and use of women and minority-owned business enterprises. Below, CleanPowerSF has provided information in response to CPUC guidelines implementing SB 255, which direct CCAs to report on certain elements of GO 156.

# 2021 ANNUAL REPORT

## Description of WMDVLGBTBE program activities in 2021 (Sec. 9.1.1)<sup>2</sup>

CleanPowerSF diversity efforts are guided by City and SFPUC policies. Many of these policies have strived to leverage procurement processes to reflect the City's equity and diversity values. However, City efforts are tempered by Proposition 209, which prohibits governmental agencies from granting preferential treatment on the basis of race, sex, color, ethnicity, or national origin in the award of public contracts. In compliance with Proposition 209, CleanPowerSF may not give preferential treatment to bidders on public contracts based on a bidder's race, sex, color, ethnicity, or national origin. Although Proposition 209 prohibits CleanPowerSF from providing preferential treatment to bidders on contracts based on their race, sex, color, ethnicity or national origin, there is still much that San Francisco is doing to support small, local and diverse businesses as detailed below. Below are some of the key programs and activities the City uses in support of supplier diversity.

As noted in the 2020 Annual Report, the City's equity and diversity work has been focused on the development of a Racial Equity Framework following the SFPUC's adoption of the Racial Justice Resolution (20-194)<sup>3</sup> and implementation of the SFPUC's Racial Equity Action Plan (REAP).<sup>4</sup> In 2021, REAP implementation continued along with other CleanPowerSF and SFPUC-wide efforts including the creation of the Water, Power Sewer as a Human Right Workgroup, the ongoing work of the Contracting Equity Workgroup, and the work of existing programs intended to further equity and diversity, such as the Local Business Enterprise (14B) program and the Social Impact Partnerships program.

### Internal Programs and Activities

In 2021, CleanPowerSF's diversity efforts have focused on internal activities that build and expand organizational capacity to deliver a robust supplier diversity reporting program to better understand supplier diversity and the role CleanPowerSF can play to promote a more diverse and inclusive economy.

This work includes steps to formalize data collection, tracking practices, and systems for CleanPowerSF's supplier diversity reports and plans. CleanPowerSF has also remained focused on the City-government wide Racial Equity effort, SFPUC's Racial Justice work and the development of CleanPowerSF's internal Equity Policy.

**Supplier Diversity Program.** As mentioned earlier, due to Proposition 209, CleanPowerSF, as part of the City and County of San Francisco, cannot and does not have programs that give preferential treatment to WMDVLGBTBE Suppliers. Furthermore, systems for collecting and reporting on WMDVLGBTBE Suppliers are not fully developed or uniform across the City. In an effort to meet the reporting requirements of SB 255, CleanPowerSF has been working to build data collection and tracking practices and systems. This includes formalizing a method to collect data on WMDVLGBTBE suppliers and revenue, developing tracking mechanisms for CleanPowerSF supplier diversity program expenses, and developing a method to collect and track WMDVLGBTBE sub-contractor data. That said, CleanPowerSF has begun including in Requests for Offers provisions seeking responses from suppliers on how they will address GO 156 supplier diversity. For example, in a recent Request for Offers on renewable energy supplies and energy storage, CleanPowerSF required that bidders, "describe efforts that will be made to engage CPUC General Order 156 suppliers and local business enterprises in project development and construction."<sup>5</sup>

**Racial Equity Action Plan.** A central tenant in the SFPUC's approach to Racial Equity work is staff engagement, which included the establishment of the staff-driven Power Enterprise Racial Equity Workgroup. The Workgroup provides staff a place to engage in racial equity conversation and work towards completing deliverables. Four priority areas were identified for 2021: Communication, Employee Experience, Leadership, and Policies and Programs. Focus on these areas has resulted in better communication with employees, increased learning and sharing of experiences as well as the formation of affinity group meetings launched by our Black, Indigenous, and People of Color (BIPOC) advisory

group. Hearing and better understanding employee experiences has led to efforts towards identifying and providing diversity equity, inclusion and belonging (DEIB) training. The priority areas of policies and procedures refer to identifying opportunities to either revise current or develop new policies and procedures with a lens of racial equity and included the development of a Power Equity Policy, which was completed in September 2021.

The Power Equity Policy seeks to ensure CleanPowerSF and other power programs are inclusive, accessible, and affordable and that demographic characteristics including race, place of origin, ability, and income do not affect full and equal access to the opportunities, power, and resources that enable all residents to thrive. Policies and procedures also includes building an Employee Lifecycle program to support racial equality in employment milestones, such as ensuring equal application of performance appraisals during probation and access to training opportunities.

To serve as a racial equity resource across the department, the SFPUC is in the early stages of developing a scope of work for consultants to provide support for the implementation of the SFPUC's Racial Equity DEIB work. The consultants would help CleanPowerSF and other SFPUC subdivisions with racial equity expertise in project and change management, engaging employees, facilitating communication and transparency, and providing analysis of SFPUC systems and processes.

In addition to the Power Racial Equity Workgroup, the Enterprise also established four subcommittees that focus on specific efforts related to the 2021 priorities:

- The Black Indigenous People of Color (BIPOC) Subcommittee was created because of the overwhelming interest from BIPOC staff members. Subcommittee meetings offer BIPOC staff members a safe place to share their thoughts and suggestions for the betterment of CleanPowerSF and SFPUC's Power Enterprise. The committee was also established as a review board over the other subcommittees to ensure plans from those committees include a BIPOC perspective. One major accomplishment this committee saw was the creation of the first BIPOC Affinity group in the department's history. Open to all BIPOC staff members, this affinity group allows participants to meet, discuss current events and any pressing matters they wish to express in a safe and nonjudgmental environment.

- The External Equity Subcommittee has been charged with assessing customer needs of San Francisco Black, Indigenous and People of Color and related equity issues. In 2021, the Subcommittee developed a workplan and began reviewing existing external engagement and programs through a racial equity lens in advance of a gap analysis. This work includes a review of existing customer programs, the development of a survey tool relying in part on the Racial and Social Equity Assessment Tool for San Francisco's Climate Action Plan and extensive interviews with internal program staff and external organizations to learn best practices.
- The Learning Subcommittee was formed with the general purpose of building CleanPowerSF's and other's internal recognition of the unique experiences of underserved and marginalized communities and understanding the cultural/political/institutional factors that underlie these experiences. The Subcommittee is focused on two objectives: 1) develop and launch a survey to assess staff sentiments about DEIB issues at the SFPUC, and 2) develop training materials/programs aimed at promoting a more diverse workplace such as implicit bias training, history of the SFPUC through a racial equity lens and manager/leadership trainings.
- The Racial Equity Action Plan Subcommittee is charged with various efforts to ensure the completion of Racial Equity deliverables addressing DEIB in CleanPowerSF and other Power Enterprise groups. The REAP Subcommittee works towards identifying partnerships with other SFPUC wide Racial Equity efforts and areas on which CleanPowerSF and other Power Enterprise groups can take action. To that end, the Subcommittee monitors the deliverables set out by the City's Office of Racial Equity (ORE) and Power Enterprise's own Racial Equity subcommittees, and helps keep them on track to completion of those tasks through a dashboard accessible by all staff, to ensure a transparent tracking and reporting system. In addition, REAP is developing a scope of work for a contract to help in the development of interview practices, and hiring panel tools and trainings.

In addition to the above work, the Power Racial Equity Workgroup has engaged staff in supporting recruitment diversity, creating a database of learning institutions providing power industry relevant degrees, including Historically Black Colleges and Universities and Hispanic Serving Institutions, as well as increasing efforts to recruit diverse candidates with power industry associations, such as American Public Power Association and Association of Women in Water, Energy and Environment. The Power Enterprise is also exploring developing an apprenticeship program for its technical positions and is currently reviewing opportunities and barriers to implementation of these programs. Development of an apprenticeship program remains a top priority for the Enterprise, as this is an important step to diversifying the workforce and providing additional pathways to employment for communities of color. The Enterprise continues to engage with City stakeholders working to developing an apprenticeship program.

### External Programs and Activities

In addition to the internal activities described above, CleanPowerSF was involved in several external activities related to the implementation of the SFPUC's Racial Justice Resolution.<sup>6</sup> These include Contracting Equity; Environmental Justice and Land Use; Water, Power and Sewer as a Human Right; Outreach, Engagement and Communications; and COVID-19 Response.

**Contracting Equity.** The Contracting Equity Workgroup's focus is on creating equity through contracting and contract requirements. In accordance with the SFPUC's Racial Justice Resolution, the Contracting Equity Workgroup acknowledges that there are barriers created by existing contracting processes and programs that impede equity and reflect a history of structural racism. The Contracting Equity Workgroup is working toward a more transparent, equitable and inclusive contracting process for all of the SFPUC's stakeholder groups by listening and understanding in order to assess and evaluate existing programs and processes to inform, recommend and develop changes to SFPUC procurement procedures. The focus and priority for the Contracting Equity Workgroup is to create practical, concrete and deliverable programs and strategies that advance the agency's Racial Equity Action Plan by ensuring the inclusion and utilization of MBEs and WBEs on SFPUC projects and by providing a racial and social equity structure to inform SFPUC contracting decisions.

The purview of the Contracting Equity Working Group is to analyze and make recommendations regarding improvements or changes to SFPUC's contracting process to center equity and in support of smaller contractors and contractors of color, and to be able to expand access to contracting opportunities at the SFPUC. Following an initial kick-off with the Racial Equity leads in late 2020, the group began in 2021 and took several initial steps to advance the group's goals including:

- Examining existing SFPUC programs and assessing any overlap, as well as positive and negative impacts on equity and inclusion and ultimately individual contractors. This includes assessing the breadth and scope of current SFPUC contracts and the alignment to the existing Local Business Enterprise (LBE) contracting community.
- Assessing how local entrepreneurs navigate and engage with the SFPUC's (and the City's) contracting requirements and processes; and exploring ways to support emerging local entrepreneurs through an equity lens, to engage with these entrepreneurs, and to remove barriers to their participation in contracting opportunities.

**Water, Power, Sewer as a Human Right.** The SFPUC's Racial Justice Resolution directed the "General Manager to work with staff to... take concrete actions that are visible in the prioritization of resources and programs to... recognize access to clean and safe drinking water as a human right." The SFPUC formed the Water, Power, and Sewer as Human Rights Working Group (WPSHR Working Group) in response to this direction.

The WPSHR Working Group identified three areas of interest to focus their efforts: services for unhoused San Franciscans support for multifamily building residents and renters particularly those who do not pay bills directly to the SFPUC – most often through rent and development of an affordability and access policy.

In addition, CleanPowerSF has continued to leverage ongoing City and SFPUC programs to increase supplier diversity, particularly the Social Impact program, and the SFPUC's Local Business Enterprise program.



**Social Impact Partnerships.** The SFPUC's Community Benefits<sup>7</sup> and Environmental Justice<sup>8</sup> Policies are the agency's framework to view SFPUC capital projects as investments in facilities, services, as well as SFPUC communities. Through Social Impact Partnership criteria in contracts, SFPUC invites private sector partners to join the agency in being a good neighbor to the communities affected by the operation and improvement of SFPUC services. SFPUC Requests for Proposals with anticipated contracts of \$5 million or more include social impact criteria, giving our contracting community an opportunity to earn extra points during the bidding process for their demonstrated commitment to social impact activities, such as direct financial contributions, volunteer hours, and in-kind donations to local schools and nonprofits in the communities where we operate and provide services.

Over the past several years Social Impact Partnerships from contracts related to CleanPowerSF have generated thousands of volunteer hours and over three quarter of a million dollars in financial contributions and donations of products and goods. For example, Calpine Corporation's contribution to Hunters Point Family in Fiscal Year 2020-2021 supported GIRLS 2000, a weekly educational series about climate change that creates a base of knowledge among the girls who, in the next phase will plan and implement a project that will exercise leadership skills and give them an opportunity to participate in community activism and engage them further with the issue of climate change. In addition, NextEra Energy Resources continued their Social Impact

Partnership from 2020 into 2021 with support to a non-profit organization created to assist and encourage investment in the development and growth of educational opportunities at a community college in Riverside County, California, the location of NextEra's project for CleanPowerSF. NextEra created a \$100,000 scholarship fund for STEM and CTE (career and technical education) students, including the school's incarcerated student population. Students who demonstrate a financial need can receive scholarships of up to \$2,000 per year. This is the school's first scholarship for CTE students who are engaged in fields such as building construction, welding and automotive technology.

**Local Business Enterprise.** Under San Francisco's 14B Local Business Enterprise ordinance, the City offers local, certified firms with business development and other contracting opportunity assistance, which helps LBEs to compete for the award of City contracts through the enforcement of Bid Discounts/Rating Bonuses, micro-set asides, and LBE subcontracting participation requirements, as well as developing and implementing outreach, training, technical assistance and other capacity-building programs. While continuing to build out data collection and reporting on WMDVLGBTBE LBE suppliers, CleanPowerSF identified five prime contractors working with nine LBEs.



## Summary of Purchases (Sec. 9.1.2)

The below tables detail CleanPowerSF's contracting activities with WMDVLGBTBE suppliers by ethnicity, product and service category, and number of contracts

and dollars awarded. As a department of the SFPUC, CleanPowerSF's non-power, contracting activities include both direct contracts with vendors (49) as well as contracts with vendors (57) of other SFPUC departments on behalf of CleanPowerSF.

### WMDVLGBTBE Annual Results by Ethnicity

2021	Direct	Sub	Total \$	%
<b>Minority Male</b>				
Asian Pacific American	\$0	\$15,166	\$15,166	0.18%
African American	\$0	\$3,366	\$3,366	0.04%
Hispanic American	\$0	\$0	\$0	0.00%
Native American	\$0	\$0	\$0	0.00%
<b>Total Minority Male</b>	\$0	\$18,532	\$18,532	0.22%
<b>Minority Female</b>				
Asian Pacific American	\$87,761	\$12,184	\$99,945	1.19%
African American	\$184,332	\$0	\$184,332	2.19%
Hispanic American	\$0	\$967	\$967	0.01%
Native American	\$0	\$0	\$0	0.00%
<b>Total Minority Female</b>	\$272,093	\$13,151	\$285,244	3.38%
<b>Total Minority Business Enterprise (MBE)</b>	\$272,093	\$31,683	\$303,776	3.60%
<b>Women Business Enterprise (WBE)</b>	\$12,432	\$207	\$12,639	0.15%
<b>Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)</b>	\$95	\$0	\$95	0.00%
<b>Disabled Veteran Business Enterprise (DVBE)</b>	\$0	\$54	\$54	0.00%
<b>Other 8(a)*</b>	\$406	\$0	\$0	0.000%
<b>TOTAL WMDVLGBTBE</b>	\$284,620	\$31,945	\$316,565	3.75%
<b>Net Procurement**</b>	\$8,432,623			

**NOTE:**

- \* FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
- \*\* NET PROCUREMENT INCLUDES PURCHASE ORDER, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
- Direct** DIRECT PROCUREMENT
- Sub** SUBCONTRACTOR PROCUREMENT
- %** PERCENTAGE OF NET PROCUREMENT



## WMDVLGBTBE Direct Procurement by Product and Service Categories

	Products		Services		Total	
	Direct \$	%	Direct \$	%	Direct \$	%
<b>Minority Male</b>						
Asian Pacific American	\$0	0.00%	\$0	0.00%	\$0	0.00%
African American	\$0	0.00%	\$0	0.00%	\$0	0.00%
Hispanic American	\$0	0.00%	\$0	0.00%	\$0	0.00%
Native American	\$0	0.00%	\$0	0.00%	\$0	0.00%
<b>Total Minority Male</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Minority Female</b>						
Asian Pacific American	\$0	0.00%	\$87,761	1.04%	\$87,761	1.04%
African American	\$0	0.00%	\$184,332	2.19%	\$184,332	2.19%
Hispanic American	\$0	0.00%	\$0	0.00%	\$0	0.00%
Native American	\$0	0.00%	\$0	0.00%	\$0	0.00%
<b>Total Minority Female</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$272,093</b>	<b>3.23%</b>	<b>\$272,093</b>	<b>3.23%</b>
<b>Total Minority Business Enterprise (MBE)</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$272,093</b>	<b>3.23%</b>	<b>\$272,093</b>	<b>3.23%</b>
<b>Women Business Enterprise (WBE)</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$12,432</b>	<b>0.15%</b>	<b>\$12,432</b>	<b>0.15%</b>
<b>Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$95</b>	<b>0.00%</b>	<b>\$95</b>	<b>0.00%</b>
<b>Disabled Veteran Business Enterprise (DVBE)</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Other 8(a)*</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>TOTAL WMDVLGBTBE</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$284,620</b>	<b>3.38%</b>	<b>\$284,620</b>	<b>3.38%</b>
<b>Total Product Procurement***</b>	<b>\$5,013</b>					
<b>Total Service Procurement</b>	<b>\$8,427,610</b>					
<b>Net Procurement**</b>	<b>\$8,432,623</b>					
<b>Total Number of WMDVLGBTBEs that Received Direct Spend</b>	<b>4</b>					

**NOTE:**

- \* FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
- \*\* NET PROCUREMENT INCLUDES PURCHASE ORDER, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
- Direct DIRECT PROCUREMENT
- Sub SUBCONTRACTOR PROCUREMENT
- % PERCENTAGE OF NET PROCUREMENT

## WMDVLGBTBE Subcontractor Procurement by Product and Service Categories

	Products		Services		Total	
	Sub \$	%	Sub \$	%	Sub \$	%
<b>Minority Male</b>						
Asian Pacific American	\$202	4.04%	\$14,964	0.18%	\$15,166	0.18%
African American	\$0	0.00%	\$3,366	0.04%	\$3,366	0.04%
Hispanic American	\$0	0.00%	\$0	0.00%	\$0	0.00%
Native American	\$0	0.00%	\$0	0.00%	\$0	0.00%
<b>Total Minority Male</b>	<b>\$202</b>	<b>4.04%</b>	<b>\$18,330</b>	<b>0.22%</b>	<b>\$18,532</b>	<b>0.22%</b>
<b>Minority Female</b>						
Asian Pacific American	\$713	14.23%	\$11,471	0.14%	\$12,184	0.14%
African American	\$0	0.00%	\$0	0.00%	\$0	0.00%
Hispanic American	\$0	0.00%	\$967	0.01%	\$967	0.01%
Native American	\$0	0.00%	\$0	0.00%	\$0	0.00%
<b>Total Minority Female</b>	<b>\$713</b>	<b>14.23%</b>	<b>\$12,438</b>	<b>0.15%</b>	<b>\$13,151</b>	<b>0.16%</b>
<b>Total Minority Business Enterprise (MBE)</b>	<b>\$916</b>	<b>18.26%</b>	<b>\$30,768</b>	<b>0.37%</b>	<b>\$31,683</b>	<b>0.38%</b>
<b>Women Business Enterprise (WBE)</b>	<b>\$12</b>	<b>0.23%</b>	<b>\$196</b>	<b>0.00%</b>	<b>\$207</b>	<b>0.00%</b>
<b>Lesbian, Gay, Bisexual, Transgender Business Enterprise (LGBTBE)</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Disabled Veteran Business Enterprise (DVBE)</b>	<b>\$35</b>	<b>0.69%</b>	<b>\$20</b>	<b>0.00%</b>	<b>\$54</b>	<b>0.00%</b>
<b>Other 8(a)*</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$0</b>	<b>0.00%</b>
<b>TOTAL WMDVLGBTBE</b>	<b>\$962</b>	<b>19.19%</b>	<b>\$30,983</b>	<b>0.37%</b>	<b>\$31,945</b>	<b>0.38%</b>
<b>Total Product Procurement***</b>	<b>\$5,013</b>					
<b>Total Service Procurement</b>	<b>\$8,427,610</b>					
<b>Net Procurement**</b>	<b>\$8,432,623</b>					

**NOTE:**

- \* FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
- \*\* NET PROCUREMENT INCLUDES PURCHASE ORDER, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
- Direct DIRECT PROCUREMENT
- Sub SUBCONTRACTOR PROCUREMENT
- % PERCENTAGE OF NET PROCUREMENT

WMDVLGBTBE Procurement by Standard Industrial Categories

SIC Category		Asian Pacific American		African American		Hispanic American		Native American		MBE	WBE	LGBTBE	DVBE	Other 8(a)**	Total WMDVLGBTB	Total Dollars ****
		Male	Female	Male	Female	Male	Female	Male	Female							
23 - Apparel and other Finished Products Made from Fabrics and Similar Materials	\$	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4	\$0	\$0	\$0	\$4	\$533
	%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.8%	0.0%	0.0%	0.0%	0.8%	
50 - Wholesale Trade-Durable Goods	\$	\$0	\$99,651	\$0	\$0	\$0	\$0	\$0	\$0	\$99,651	\$9	\$0	\$54	\$0	\$99,714	\$3,062,905
	%	0.0%	3.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	3.3%	0.0%	0.0%	0.0%	0.0%	3.3%	
59 - Miscellaneous Retail	\$	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$95	\$0	\$0	\$95	\$46,554
	%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.2%	0.0%	0.0%	0.2%	
62 - Security and Commodity Brokers, Dealers, Exchanges, and Services	\$	\$0	\$0	\$2,570	\$0	\$0	\$0	\$0	\$0	\$2,570	\$0	\$0	\$0	\$0	\$2,570	\$58,415
	%	0.0%	0.0%	4.4%	0.0%	0.0%	0.0%	0.0%	0.0%	4.4%	0.0%	0.0%	0.0%	0.0%	4.4%	
73 - Business Services	\$	\$15,166	\$0	\$796	\$0	\$0	\$967	\$0	\$0	\$16,929	\$12,626	\$0	\$0	\$0	\$29,555	\$357,477
	%	4.2%	0.0%	0.2%	0.0%	0.0%	0.3%	0.0%	0.0%	4.7%	3.5%	0.0%	0.0%	0.0%	8.3%	
87 - Engineering, Accounting, Research, Management, and Related Services	\$	\$0	\$294	\$0	\$184,332	\$0	\$0	\$0	\$0	\$184,626	\$0	\$0	\$0	\$0	\$184,626	\$188,714
		0.0%	0.2%	0.0%	97.7%	0.0%	0.0%	0.0%	0.0%	97.8%	0.0%	0.0%	0.0%	0.0%	97.8%	
<b>TOTAL</b>	\$	\$15,166	\$99,945	\$3,366	\$184,332	\$0	\$967	\$0	\$0	\$303,776	\$12,639	\$95	\$54	\$0	\$316,565	\$3,714,598
	%	0.4%	2.7%	0.1%	5.0%	0.0%	0.0%	0.0%	0.0%	8.2%	0.3%	0.0%	0.0%	0.0%	8.5%	

<b>Total Product Procurement</b>	\$5,013
<b>Total Service Procurement</b>	\$8,427,610
<b>Net Procurement***</b>	\$8,432,623

NOTE:

- \* FIRMS WITH MULIT MINORITY OWNERSHIP STATUS
- \*\* FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
- \*\*\* NET PROCUREMENT INCLUDES PURCHASE ORDER, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
- \*\*\*\* TOTAL DOLLARS - TOTAL PROCUREMENT DOLLAR AMOUNT IN THE SPECIFIC SIC CATEGORY
- % PERCENTAGE OF TOTAL DOLLARS



**Number of WMDVLGBTBE Suppliers and Revenue Reported to the Clearinghouse**

*This section is not applicable to CCAs for this reporting year.*



### Description of WMDVLGBTBEs with CA Majority Workforce

In 2021, CleanPowerSF conducted business with 11 diverse companies headquartered in California. It is assumed that suppliers listed in the Clearinghouse, with California addresses, are California-based companies with a majority of their workforce in California.

### WMDVLGBTBE program expenses (Sec. 9.1.3)

As noted above, CleanPowerSF has begun developing data collection and tracking practices and systems for Supplier Diversity. This effort will help CleanPowerSF better assess expenses to implement programs that support SB 255 and GO 156 Supplier Diversity. Several CleanPowerSF-funded employees contribute to SB 255-related activities, but none are exclusively dedicated to SB 255 related work. It is important to note that other diversity related expenses are not included in the table below. CleanPowerSF, as a subdivision of the SFPUC and the City and County of San Francisco, uses and relies on a variety of City diversity programs, including the City’s LBE program, the SFPUC-LBE program, and SFPUC’s Community Benefits Program. In addition, CleanPowerSF’s Racial Equity and related work greatly expanded last year, with expenses exceeding \$250,000 in 2021.

### WMDVLGBTBE program expenses

Expense Category	2021 (Actual)
Wages	\$3,038
Other Employee Expenses	\$9,076
Program Expenses	\$0
Reporting Expenses	\$16,273
Training	\$0
Consultants	\$0
Other	\$0
<b>TOTAL</b>	<b>\$28,387</b>



### A description of progress in meeting or exceeding set goals (Sec. 9.1.4)

*This section is not applicable to CCAs.*

### Description of prime contractors utilization of WMDVLGBTBE subcontractors (Sec. 9.1.5)

CleanPowerSF continues to assess ways to engage and track Prime Contractor utilization of WMDVLGBTBEs as subcontractors. Through the City’s 14B Local Business Enterprise Program, LBE subcontracting participation goals are set for those contracts for which there are subcontracting opportunities and sufficient LBEs available to perform the subcontracting work available on the contract. Those prime contractors must also demonstrate good faith efforts to outreach to LBE subcontractors by taking a series of steps including identifying and selecting subcontracting opportunities to meet LBE goals and advising and assisting interested LBEs that are bidding on and performing City Public Work and Construction Contracts. However, Local Business Enterprises are not necessarily WMDVLGBTBEs.

As a program of the SFPUC, which is a department of the City, CleanPowerSF engages other City departments for various goods and services. Those department often contract for those services from businesses, some of which may be diverse. Those WMDVLGBTBEs are included in the following table.

## Summary of Prime Contractor Utilization of WMDVLGBTBE Subcontractors

	Minority Male	Minority Female	MBE	WBE	LGBTBE	DVBE	Other 8(a)*	TOTAL WMDVLGBTBE
Direct \$	\$0	\$272,093	\$272,093	\$12,432	\$95	\$0	\$0	\$284,620
Sub-contracting \$	\$18,532	\$13,151	\$31,683	\$207	\$0	\$54	\$0	\$31,945
<b>Total \$</b>	\$18,532	\$285,244	\$303,776	\$12,639	\$95	\$54	\$0	\$316,565

Direct %	0.00%	3.23%	3.23%	0.15%	0.00%	0.00%	0.00%	3.38%
Sub-contracting %	0.22%	0.16%	0.38%	0.00%	0.00%	0.00%	0.00%	0.38%
<b>Total %</b>	0.22%	3.38%	3.60%	0.15%	0.00%	0.00%	0.00%	3.75%

<b>Net Procurement**</b>	\$8,432,623
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### NOTE:

- \* FIRMS CLASSIFIED AS 8(a) OF SMALL BUSINESS ADMINISTRATION INCLUDES NON-WMDVLGBTBE
- \*\* NET PROCUREMENT INCLUDES PURCHASE ORDER, NON-PURCHASE ORDER, AND CREDIT CARD DOLLARS
- % PERCENTAGE OF NET PROCUREMENT
- Direct DIRECT PROCUREMENT
- Sub SUBCONTRACTOR PROCUREMENT

## A list, description, and status of WMDVLGBTBE complaints (Sec. 9.1.6)

CleanPowerSF did not receive any formal WMDVLGBTBE complaints related to its supplier diversity program in 2021.

## Description of Efforts to Recruit WMDVLGBTBE Suppliers in Low Utilization Areas (Sec 9.1.7)

*This section is not applicable to CCAs.*

## Retention of All Documents/Data (Sec 9.1.8)

*This section is not applicable to CCAs.*

## Continued WMDVLGBTBE Efforts and Activities (Sec 9.1.9)

CleanPowerSF will continue to strive toward more diversity in power procurement. However, there are challenges of fostering WMDVLGBTBEs in power procurement, which lacks diversity. CleanPowerSF is relatively new to power procurement as compared to the Investor Owned Utilities (IOUs). Despite nearly 30 years of work in supplier diversity, IOUs continue to struggle in finding and supporting diverse suppliers in the electric market. According to PG&E's Supplier Diversity 2020 Annual Report:

Electric markets are characterized by long-life assets. These assets, each of which could cost hundreds of millions of dollars where companies need stable, strong financial conditions, are generally constructed, owned and operated by large corporations or financial institutions. As such, it is exceedingly difficult for small and medium size companies to enter and succeed in this market."<sup>9</sup>

While CleanPowerSF's assessment of the electricity market aligns with PG&E's review, CleanPowerSF will strive toward more diversity in power procurement, such as including Supplier Clearinghouse Certified vendors in power procurement opportunities.



## WMDVLGBTBE Fuel Procurement (Sec. 9.1.11)

*CleanPowerSF did not purchase liquid fuels.*





Annual Power Product Results by Ethnicity and WMDVLGBTBE Certification

		Results by Ethnicity & Gender												Results by WMDVLGBTBE Certification							Total Procurement Spend		
		Asian Pacific American			African American			Hispanic American			Native American			MBE	WBE	LGBTBE	DVBE	Other 8(a) <sup>5</sup>	Sub contracting	Total WMDVLGBTBE Procurement Spend <sup>3</sup>			
		Product <sup>1</sup>	Unit	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total	Total	Total	Total	Total			Total	Total
Power Purchased	Renewable Power Products Direct	\$	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$38,302,994	
		%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		
	Non-Renewable Power Products Direct	\$ <sup>2</sup>	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$119,795,273
		% <sup>2</sup>	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	\$119,795,273
	Fuels for Generation	Diesel Direct	\$	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
			%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
Nuclear Direct		\$	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
		%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
Natural Gas Direct	\$	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	
	%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		
Post 2011	SubTotal of Columns <sup>2</sup>	\$	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$158,098,267	
	SubTotal % of Total Procurement Spend	%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	Overall WMDVLGBTBE %: 0.0%	
ALL	SubTotal of Columns <sup>4</sup>	\$	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$158,098,267	
	SubTotal % of Total Procurement Spend	%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	Overall WMDVLGBTBE %: 0.0%	

- NOTE:**
- 1 Excludes purchases from the CAISO, other IOUs, utilities, Federal entities, State entities, Municipalities and cooperatives
  - 2 Includes only long term power procurement commitments after June 6, 2011 or as a result of RFOs after June 6, 2011
  - 3 Total WMDVLGBTBE spend does not include pre-COD subcontracting values
  - 4 Includes all power procurement commitments
  - 5 Firms classified as 8(a) by the Small Business Administration includes non-WMDVLGBTBE
  - % percentages calculated by the Row Category Total Procurement Spend

# 2022 ANNUAL PLAN

## WMDVLGBTBE Annual Short-, Mid- and Long-Term Goals (Sec. 10.1.1)

*This section is not applicable to CCAs.*

## Description of planned 2022 WMDVLGBTBE program activities (Sec. 10.1.2)

In 2022, CleanPowerSF will continue to leverage and build upon the programs, policies, and efforts outlined in this report to further the goals of supplier diversity and equity. While CleanPowerSF has made some improvements to data collection practices, more can be done to improve internal awareness and incorporation of Supplier Diversity into procurement practices as well as further engage and support our small, local and diverse business community. In 2022 CleanPowerSF intends to pursue the following internal and external activities.

### Planned Internal Activities

- Establishing a supplier diversity lead for CleanPowerSF to facilitate Supplier Diversity activities and to track and report supplier diversity data.
- Creating a training program to educate CleanPowerSF and other relevant City staff about Supplier Diversity;
- Continuing to raise awareness of the Supplier Clearinghouse database among CleanPowerSF suppliers and encouraging those that may be qualified to consider Clearinghouse certification;
- Formalizing a process to incorporate Supplier Clearinghouse information into CleanPowerSF solicitation outreach supplier lists;
- Coordinating with the City's Contracts Monitoring Division and Continuation of support for CleanPowerSF prime contractor use of LBE subcontractors;

In addition, CleanPowerSF will continue to support completion of Phase 1 of SFPUC's REAP subcommittee, which will focus on internal efforts to advance racial

equity within SFPUC and CleanPowerSF workforce. While SFPUC's REAP subcommittee includes a detailed list of actions, some of the key actions for 2022 are:

- Drafting a scope of work for consultant to support development of interview practices, and hiring panel tools and trainings.
- Reviewing the ORE 2020 action plan template to determine status of all action items and identifying alternate actions for deliverables with barriers

### Planned External Activities

- Surveying ways to reach existing CleanPowerSF suppliers to educate them about the Supplier Clearinghouse and the value of certification;
- Collaborating with other CCAs in outreach and education efforts.

As in 2021, CleanPowerSF will continue to support and when appropriate, participate in City - and SFPUC-wide programs including:

- SFPUC Community Benefits Policy and Environmental Justice programs
- The 14B Local Business Enterprise Program
- The SFPUC-LBE programs, potentially the Contractor Assistance Center
- SFPUC's Contracting Equity working group will continue to meet and advance their work including:
  - An analysis of contracts relative to the LBE database to assess impact
  - A data-centered analysis of mapping LBEs, and continuing examination of the reasons for starting a small business
  - Ongoing review of payment processing and associated requirements, and
  - Initiation of draft Diversity Equity and Inclusion language for adoption in SFPUC contracts.

CleanPowerSF will also review its procurement processes to include greater outreach to diverse suppliers through existing outreach opportunities, community groups and relevant contractor events.



### Plans for Recruiting WMDVLGBTBE Suppliers in Low Utilization Areas (Sec. 10.1.3)

*This section is not applicable to CCAs.*

### Plans for Complying with WMDVLGBTBE Program Guidelines (Sec. 10.1.6)

*This section is not applicable to CCAs.*

### Plans for Recruiting WMDVLGBTBE Suppliers Where Unavailable (Sec. 10.1.4)

*This section is not applicable to CCAs.*

### Plans for Encouraging Prime Contractors to Subcontract WMDVLGBTBE Suppliers (Sec. 10.1.5)

*This section is not applicable to CCAs.*





## ENDNOTES

- 1 San Francisco Public Utilities Commission, “Community Benefits Approach,” <https://sfpuc.org/about-us/who-we-are/community-benefits-approach>, accessed January 26, 2022.
- 2 This reference and following similar references are to the various reporting section of CPUC General Order 156, <https://www.cpuc.ca.gov/-/media/cpuc-website/divisions/news-and-outreach/documents/bco/utility-supplier-diversity-program/general-order-156.pdf>, accessed January 26, 2022.
- 3 SFPUC, “Resolution of the San Francisco Public Utilities Commission Condemning Systemic Racism and Taking Action to Promote Racial Justice,” <https://sfpuc.sharefile.com/share/view/s9eeb6fd36f14639b>, accessed February 17, 2022.
- 4 San Francisco Public Utilities Commission, “San Francisco Public Utilities Commission Racial Equity Action Plan, Phase 1,” [https://www.sfpuc.org/sites/default/files/documents/SFPUC\\_RacialEquityPlan\\_v1-11JAN21.pdf](https://www.sfpuc.org/sites/default/files/documents/SFPUC_RacialEquityPlan_v1-11JAN21.pdf), accessed February 17, 2022.
- 5 San Francisco Public Utilities Commission, “2021 Renewable Energy Supplies and Stand-Alone Storage (Rebid of PUC.PRO.0213),” [https://sfbid.sfwater.org/opportunity-details/236/2021-renewable-energy-supplies-and-stand-alone-storage-\(rebid-of-puc-pro-0213\)#tab=docs](https://sfbid.sfwater.org/opportunity-details/236/2021-renewable-energy-supplies-and-stand-alone-storage-(rebid-of-puc-pro-0213)#tab=docs), accessed February 11, 2022.
- 6 SFPUC, “Resolution of the San Francisco Public Utilities Commission Condemning Systemic Racism and Taking Action to Promote Racial Justice,” <https://sfpuc.sharefile.com/share/view/s9eeb6fd36f14639b>, accessed February 17, 2022.
- 7 San Francisco Public Utilities Commission, “Community Benefits Policy” <https://sfpuc.org/about-us/policies-plans/community-benefits-policy>, accessed January 27, 2022.
- 8 San Francisco Public Utilities Commission, “Environmental Justice Policy, Commission Resolution 09-0170,” October 13, 2009, <https://sfwater.org/modules/showdocument.aspx?documentid=3686>, accessed February 25, 2021.
- 9 Pacific Gas and Electric Company, “Supplier Diversity 2020 Annual Report, 2021 Annual Plan,” March 1, 2021, p. 37.





