

**CHCF-A Administrative Committee
Meeting Minutes for May 17, 2018
10:00 A.M. Room 3204**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3204
San Francisco, CA 94102

Attendees

Stephen Kalish	Alternate CBO
Stan Lee	Primary, CBO
Patrick Hoglund	Office of Ratepayer Advocates
Sindy Yun	Legal
Michelle Morales	Fiscal
Michael Coen	Communications Division

1. Introductions

Attendees introduced themselves. Roll was taken.

2. Public Comments-There were no public comments.

3. Approval of the February 16, 2017, Public Meeting Minutes

Stephen Kalish recommended edits to minutes and moved to approve edited minutes. Patrick Hoglund seconded the motion. Minutes were unanimously approved.

4. Administrative Services-Fiscal Services

Michelle Morales presented financial statements. It has been updated per the committee request.

5. Vote on FY 2019-20 CHCF-A Budget

Michael Coen presented the FY 2019-20 CHCF-A Expense Budget to the Committee. Stan Lee moved to accept the CHCF-A FY 2019-20 budget. Patrick Hoglund seconded the motion. The motion was unanimously approved.

6. Liaison Reports

a. Communications Division

Michael Coen presented the Communications Division report:

- Resolutions to adjust the calendar year 2018 funding for the Small ILECs for the Tax Cuts and Jobs Act of 2017 reducing the federal tax rate to 21 percent.
- Form 700 – all committee members filed the form.
- Assembly Bill 1959 would extend the CHCF-A to January 1, 2023 from January 1, 2019.

- Stephen Kalish asked that the YTD fiscal expense reports be mailed to the Administrative Committee.

b. Legal Division – Discussed the Broadband and Competition Study. Stephen Kalish asked that the Broadband Study is forwarded to the Administrative Committee members when completed.

7. New Agenda Items for Next Meeting-No agenda items.

8. Future Meeting Date-Stephen Kalish suggested not meeting in August; however, Michael Coen mentioned that the Annual Report must be approved. Next meeting is Thursday, August 16, 2018.

9. Adjournment

Patrick Hoglund moved and Stan Lee seconded a motion to adjourn the meeting. The motion carried and the meeting was adjourned at 11:04 a.m.