

**CHCF-A Administrative Committee
Meeting Minutes for August 18, 2016
10:00 A.M. Room 3212**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3212
San Francisco, CA 94102

Alternate Public and Teleconferenced Locations:

Junipero Serra State Office Building
320 West 4th Street, Suite 500
(Corner of West 4th Street and Broadway Street)
Los Angeles, CA 90013

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Manisha Lakhanpal	Acting Chair, ORA
Stanley Lee	Primary CBO (In Los Angeles)
Stephen Kalish	Alternate CBO (In San Francisco)
Ann Ten-Eyck	Cooper, White Cooper
Felix Robles	Communications Division
Sindy Yun	Legal
Michelle Morales	Administrative Services, Fiscal Services
Michael Coen	Communications Division

Manisha Lakhanpal, Acting Chair, called the meeting to order at 10:10 a.m.

1. Introductions

Introductions were made and roll was taken.

2. Approval of the May 26, 2016, Public Meeting Minutes

Stephen Kalish asked that the minutes of May 26, 2016, be changed in Item 4 (b.) Legal Division to reflect that, "Sindy Yun reminded members that Form 700 was due April 1, 2016, and all AC members had filed their Form 700 on time."

Stanley Lee brought a motion to approve May 26, 2016, meeting minutes. Stephen Kalish seconded the motion and the Committee approved the minutes unanimously.

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3. Administrative Services-Fiscal Services

Michelle Morales presented the Financial Report for Fund 0464 for the month ended 6/30/2016.

4. Liaison Reports

a. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

1. Working on CHCF-A AC Annual Report due October 1, annually.
2. CD is conducting a study as ordered by Commission Decision 14-12-084, Ordering Paragraph # 6 entitled, Broadband Networks and Universal Service Study. The requirements of the study are discussed throughout the Decision.
3. ORA and Siskiyou and ORA and Volcano have reached Settlement Agreements for their GRCs for Test Year 2017.
4. As per Decision 15-06-048, the Group B companies, Calaveras, Cal-Ore, Ponderosa and Sierra have or will file their GRC Notice of Intent for Test Year 2018.

b. Legal Division

Sindy Yun had no report.

5. Public Comments

There are no public comments.

6. Future Meeting Dates

The next meeting will be at 10:00 AM on November 17, 2016. Stephen Kalish will be in Mammoth Lakes.

Stephen Kalish asked that, as per the CHCF-A AC Charter, Article 6.1 Officers, election of officers, is on the agenda for the next CHCF-A AC meeting.

7. Adjournment

Manisha Lakhanpal put forth the motion to adjourn. Stephen Kalish moved and Stanley Lee seconded the motion. The vote to adjourn was unanimous at 10:37 a.m.