

Appendix A-4, ANNUAL WORK PLAN AND PERFORMANCE METRICS PLAN (see Sec VI. B)									
[Consortium Members, create a separate work plan and performance metrics plan for each work plan year, if seeking multi-year funding]									
Name of Consortium:		Inyo-Mono Broadband Consortium							
Name of Project:		Connected Eastern Sierra Project							
Proposed Start Date of Project:		1-Sep-22							
Broadband deployment activities funded by other state or federal grants		None							
Confirmation that CASF consortium budget does not duplicate any other sources of funding		Confirmed <input checked="" type="checkbox"/> Check			If checked, explain why there is no funding duplication: Clear delineation of project work based on duties of staff, work to be performed, and deliverables. Time tracking is being used to ensure proper allocation of time to funding sources, where there are more than one.				
Years 1-3 [2022 - 2025] <i>[see instructions below for work plan terminology definitions and requirements]</i>									
Objective	Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)	
Objective 1 , Collaborating with the Commission and other state agencies to engage regional consortia, local officials, ISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve the broadband access goal	Activity 1	Map and document agency priorities	<input type="checkbox"/>	Current and accurate list of broadband expansion priority areas	September '22	August '25	1. Current and regularly updated maps/GIS 2. Updated website 3. Public feedback and input	All staff time, progress achieved, and other measures for tracking performance for these activities will be captured in our project management system software.	IMBC
	Activity 2	Public engagement - priority refinement	<input type="checkbox"/>	Vetted and supported set of priority project areas	September '22	August '25			IMBC
	Activity 3	Public outreach & communication	<input type="checkbox"/>	Updated website with list of broadband expansion priority areas	September '22	August '25			IMBC
	Activity 4	Implement and maintain project management system	<input type="checkbox"/>	Implemented project management system kept up to	September '22	August '25			IMBC
	Activity 5	Conduct Annual Audit	<input type="checkbox"/>	Complete audit showing Consortium compliance	Each August	Each August			IMBC
Objective 2 , Identifying potential CASF infrastructure projects or potential broadband deployment projects related to new programs created under SB 156 and AB 164, along with other opportunities, where ISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband	Activity 1	Provider coordination	<input type="checkbox"/>	Up-to-date knowledge of what providers are working on; provider awareness of IMBC priorities	September '22	August '25	1. Meetings at least once per quarter with providers 2. Quarterly updates to the IMBC Broadband Access Tool 3. Quarterly reports to agency Boards/Councils on project status and legislation 4. Identify at least five potential projects per County jurisdiction	All staff time, progress achieved, and other measures for tracking performance for these activities will be captured in our project management system software.	IMBC
	Activity 2	Digital 395 coordination	<input type="checkbox"/>	Awareness of Digital 395 needs and opportunities	September '22	August '25			IMBC
	Activity 3	Broadband Access Tool	<input type="checkbox"/>	Current and accurate list of broadband offerings & gaps	September '22	August '25			IMBC
	Activity 4	Funding and legislative tracking	<input type="checkbox"/>	Clarity around funding opportunities	September '22	August '25			IMBC
	Activity 5		<input type="checkbox"/>						
Objective 3 , Assisting potential CASF infrastructure applicants or potential applicants for broadband deployment projects related to the new programs created under SB 156 and AB 164 in the project development or grant application process	Activity 1	Comprehensive project list	<input type="checkbox"/>	& current list of desired broadband projects	September '22	August '25	1. Running list of potential projects in each jurisdiction 2. Timely applications submitted for projects leveraging Federal Funding Account monies 3. Support the development of at least five infrastructure project applications in the region	All staff time, progress achieved, and other measures for tracking performance for these activities will be captured in our project management system software.	IMBC
	Activity 2	Assist with development of project grant applications	<input type="checkbox"/>	Projects submitted for funding in each county	September '22	August '25			IMBC
	Activity 3		<input type="checkbox"/>						
	Activity 4		<input type="checkbox"/>						
	Activity 5		<input type="checkbox"/>						
Objective 4 , Conducting activities that will lead to or that can be reasonably expected to lead to CASF infrastructure projects or broadband deployment projects related to new programs created under SB 156 and AB 164, including the Federal Funding Account, Middle-Mile, Broadband Loan Loss Reserve, and Local	Activity 1	Local agency coordination	<input type="checkbox"/>	Awareness around Consortium operations and progress; Consistent and modern broadband policies; Other agency support as needed	September '22	August '25	1. Quarterly presentations to agency leadership 2. Recurring meetings with agency staff focused on tactical needs 3. Creation and maintenance of public asset list 4. Development broadband strategies and scopes for at least five infrastructure projects in the region.	All staff time, progress achieved, and other measures for tracking performance for these activities will be captured in our project management system software.	IMBC
	Activity 2	Public asset list	<input type="checkbox"/>	List of all public assets available in each of the jurisdictions	September '22	August '23			IMBC
	Activity 3	Agency broadband strategy	<input type="checkbox"/>	Individual agency broadband strategy	September '22	August '25			IMBC
	Activity 4		<input type="checkbox"/>						

Agency Technical Assistance.	Activity 5		<input type="checkbox"/>						
Objective 5. Assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Encourage local speed tests	<input type="checkbox"/>	Current & accurate network performance metrics	September '22	August '25	1. At least two speed tests recorded for each provider per quarter 2. At least 50 speed tests submitted per year to State and Federal test programs	All staff time, progress achieved, and other measures for tracking performance for these activities will be captured in our project management system software.	IMBC
	Activity 2	Support State and Federal speed tests	<input type="checkbox"/>	On-the-ground test data submitted to State & Federal platforms	September '22	August '25			IMBC
	Activity 3		<input type="checkbox"/>						
	Activity 4		<input type="checkbox"/>						
	Activity 5		<input type="checkbox"/>						
Conducting and Submitting annual audit reports, as required	Annual Audit	Example: provide the required annual audit report	<input type="checkbox"/>	Annual audit report	June, 2026	August '25	n/a	n/a	IMBC